



AGENDA

SOUTH THAMES GATEWAY BUILDING CONTROL JOINT COMMITTEE MEETING

Date: Thursday, 9 March 2023

Time: 10.00 am

Venue: Council Chamber, Swale House, East Street, Sittingbourne, Kent ME10 3HT*

Membership:

Councillors Neil Baker (Vice-Chair), John Burden, Jane Chitty and Tim Gibson (Chair)

Quorum = 3

Information about this meeting

*Members of the press and public can listen to this meeting live. Details of how to join the meeting will be added to the website by 8 March 2023.

Recording and Privacy Notice

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This meeting may be recorded. The recording will be retained in accordance with the Council's data retention policy and may be published on the Council's website. By entering the room and by speaking at a meeting, whether in person or online, you are consenting to being recorded and to the recording being published.

When joining a meeting online, your username will be visible to others in attendance. In joining the meeting you are consenting to us processing your username. You may use a pseudonym as your username but the use of an inappropriate name may lead to removal from the meeting.

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1. Emergency Evacuation Procedure

Visitors and members of the public who are unfamiliar with the building and procedures are advised:

(a) No fire drill is planned during the meeting. If the alarm sounds please leave the building quickly without collecting any of your possessions, using the doors signed as fire escapes, and assemble outside where directed.

(b) Await instructions before re-entering the building.

(c) Anyone who requires assistance in evacuating the building should make officers aware of any special needs so that suitable arrangements may be made in the event of an emergency.

2. Apologies for Absence

3. Record of Meeting

To approve the [record of meeting](#) held on 1 December 2022

4. Declarations of Interest

Members are invited to declare any interests in relation to any agenda item in accordance with the Code of Conduct adopted by their Authority.

5. Exclusion of the Press and Public

To decide whether to pass the resolution set out below in respect of the following items:

That under Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Paragraphs 3 and 5 of Part 1 of Schedule 12A of the Act:

3. Information relating to the financial or business affairs of any particular person (including the authority holding that information).

5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.

6. Monitoring Report December 2022 - February 2023

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Issued on Monday 27 February 2023

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Chief Executive, Swale Borough Council,

Swale House, East Street, Sittingbourne, Kent, ME10 3HT